

Log updated: 28 May 2025

No:	Date of meeting	Minute reference	Agenda Item	Action Point	Lead	Timescale	Comments	Current status
22	25/07/2023	B/2023/46	Primary Care Dental Access Recovery Plan: First Steps	Primary Care Dental Access Recovery 3-5 year plan to be shared with the Board once available.	D Gallagher	<del>28-November-2023</del> 3 June 2025	<b>Update March 2024:</b> The national dental recovery plan has just been published and will be incorporated into the dental recovery work. Will bring an updated report on this to board later in the spring. <b>Update 10/09/2024:</b> Event in October/November to develop a strategy, which will be brought to the Board when ready. <b>Update 25/03/2025:</b> A dental recovery plan would be brought to June's Board meeting to describe the approach. <b>Update 22/05/2025:</b> On 3 June agenda	Complete
39	30/01/2024	B/2024/116	Medication use and practice in North East and North Cumbria analysis and action	The Executive Medical Director to present the Medicines Optimisation Strategy at a future Board meeting.	N O'Brien	<del>4-October-2024</del> 3 June 2025	<b>Update 10/09/2024:</b> On agenda for 26 November 2024 <b>Update 31/12/2024:</b> Moved to March 2025 agenda <b>Update 18/03/2025:</b> Deferred to June 2025 agenda <b>Update 22/05/2025:</b> On 3 June agenda	Complete
51	01/10/2024	B/2024/59	Chief Executive's Report	The Chief Medical Director to bring a more detailed report to the Board updating on the paediatric audiology findings.	N O'Brien	<del>28-January-2025</del> <del>3-June-2025</del> 30 September 2025	<b>Update 18/03/2025:</b> Planned for June 2025 <b>Update 14/04/2025:</b> Review due to be complete Autumn 2025	In progress
53	01/10/2024	B/2024/67	Finance Report	Chief Finance Officer to update the Board on the refreshed Medium Term Financial Plan	D Chandler	<del>28-January-2025</del> 3 June 2025	<b>Update 19/11/2024:</b> update included in Finance Report and a refreshed MTFP will be brought to a future Board meeting. <b>Update 18/03/2025:</b> update included in Finance Report. <b>Update 28/05/2025:</b> 2025/26 Financial and Operational Plan submitted to June Board.	Complete
54	01/10/2024	B/2024/69	Quality Strategy	The Board to be updated on the early stages of implementation of the Quality Strategy at a future meeting.	A-Fox H Lloyd	<del>28-January-2025</del> 3 June 2025	<b>Update 20/01/2025:</b> Scheduled on agenda for 25 March 2025 <b>Update 18/03/2025:</b> Deferred until June 2025 agenda.	In progress
55	01/10/2024	B/2024/72	Review of intensive and assertive community mental health care	The Chief Delivery Officer to update the Board on the review of intensive and assertive community mental health care action plan.	L Buckley	<del>28-January-2025</del> <del>3-June-2025</del> 29 July 2025	<b>Update 21/11/2024:</b> action plan to be shared with the Board January 2025. <b>Update 17/01/2025:</b> update included in Chief Executive report 28/01/2025. Action plan to be shared in March 2025. <b>Update: 27/05/2025:</b> In response to the national request for all assertive and intensive action plans to be presented to Provider and ICB Boards by June 2025, a revised governance timetable has been agreed to accommodate outstanding inputs and the wider strategic commissioning transition programme. The new route will see the assurance update come to the Board in July 2025. NHSE has been informed of the proposed change. Provider trusts are being asked to confirm their board-level assurance processes in advance of the ICB Board meeting.	Not yet due
56	01/10/2024	B/2024/74	North East Child Poverty Commission (NECPC) "No Time to Wait"	The Chief Executive committed to ensure the NENC ICB was signed up as a Living Wage Employer.	S Allen	28 January 2025	<b>Update 21/11/2024:</b> update in Chief Executive Report 26 November 2024 <b>Update 23/01/2025:</b> update in Chief Executive Report 28 January 2025.	In progress
59	26/11/2024	B/2024/86	Complaints Annual Report 2023/24	The Board to receive a further update on complaints.	C Riley	<del>3-June-2025</del> 30 September 2025		Not yet due
60	26/11/2024	B/2024/88	Highlight Report and Minutes from the Executive Committee	The Chief Delivery Officer to explore the application of Martha's Rule in Mental Health and Learning Disability services.	L Buckley	<del>26-March-2025</del> 3 June 2025	<b>Update 17/01/2025:</b> 143 acute hospital sites were in the initial pilot implementation of Martha's Rule. The pilots are due to report back in March 2025 which will inform the wider implementation including in Community and Mental health provider settings. CNTW and TEWV have commenced some work on 'Deteriorating Patients' and the Chief Nurses will be providing an update to the March 2025 Mental Health Subcommittee. This update alongside the feedback from pilot sites will inform the approach within the NENC ICS. <b>Update 18/03/2025:</b> Update to be reported through Quality and Safety Committee at June 2025 Board meeting. <b>Update 27/05/2025:</b> Both Mental Health Trusts in the ICB have commenced work in readiness to implement Martha's Rule. The plan is that Mental Health Trusts will be included in what NHSE call the second phase of the national roll out, and guidance is awaited.	Complete
61	26/11/2024	B/2024/96	Healthcare Associated Infections	Explore a NENC systemwide campaign on infection prevention control coproduced with workforce, patients and the community.	A Fox C Riley	April 2025	<b>Update 28/01/2025:</b> A discussion was underway with the communications network to develop a detailed campaign aligned with learning from previous years. <b>Update: 18/03/2025:</b> A task and finish group with communications representation from the ICB and Trusts is developing a staff and public facing campaign to reinforce key actions in Every Action Counts; the main focus is to reinforce hand hygiene. To support this focus, aligned communications from existing campaigns around covering coughs/sneezes, disposal of tissues and reinforcing the importance of flu, RSV and COVID-19 vaccination. A draft campaign concept has been developed from a range of existing materials and messages for views. The campaign will be rolled out across NENC NHS organisations in April 2025. <b>Update 28/05/2025:</b> A hand hygiene campaign: Soap and stop the spread, was developed by a region wide Infection prevention and control communications task and finish group. Following further discussions with system wide colleagues, the campaign has been delayed with a look to launch later in the year.	Complete
63	28/01/2025	B/2024/106	Chief Executive's Report	The outcome from the general practice engagement exercise to be shared with the Board once complete.	N O'Brien	30 September 2025		Not yet due
66	28/01/2025	B/2024/110	Highlight Report and Minutes from the Quality and Safety Committee	The Chief Medical Officer to bring a seasonal vaccination update to a future Board meeting.	N O'Brien	29 July 2025		Not yet due
68	28/01/2025	B/2024/115	Finance Report	A more detailed update on workforce to be brought to a future Board meeting.	K Angus	To be confirmed		Not yet due