

Our Reference

HM\ North East & North  
Cumbria ICB\ FOI ICB481

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Your Reference

17 August 2023

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**Freedom of Information Act 2000 - Request for Information – NHS North East & North Cumbria Integrated Care Board (ICB)**

Thank you for your request received by North of England Commissioning Support (NECS) on 03 August 2023 for information held by NHS North East and North Cumbria Integrated Care Board (NENC ICB) under the provisions of the Freedom of Information Act 2000.

NENC ICB covers the areas of County Durham, Gateshead, Newcastle, North Cumbria, North Tyneside, Northumberland, South Tyneside, Sunderland and Tees Valley (which covers the 5 councils that make it up – Darlington, Hartlepool, Middlesbrough, Redcar & Cleveland and Stockton-on-Tees).

**Details of Request**

I would be grateful if you would now please clarify:

**Central and North Area ICPs**

(ie: the meetings which take place in the localities, not the 6 monthly strategic ICP meetings)

- Please provide details of future meeting times, places, and streaming arrangements for the Central and North Area ICP meetings and clarify where these meeting details may be accessed on the ICS website
- Please provide the website location of past minutes and future agendas for the Central and North Area ICP meetings.

**Place-based teams**

- Please provide the governance structures and operational arrangements for ICB place-based teams, and the location of minutes / agendas.

**Clarification**

In relation to the Northumberland, North Tyneside, Newcastle and Gateshead place-based teams, please provide

- the governance structures and operational arrangements for these four ICB place-based teams
- the web address / location of minutes / agendas for committee meetings relating to service development, changes to service provision, the procurement and commissioning cycle, etc. We are particularly interested in any decision-making relating to the outsourcing of services away from NHS provision. Please provide the web address where this information may be accessed for these four place-based teams.
- Please also clarify the webpage which holds information re where and when these place-based committee meetings are held, whether the public may attend in person or by streaming, the process for members of the public raising questions and other practical issues.

The first part of the FOI stands separately, and relates to the (bimonthly?) ICP meetings held in both the North and Central ICP areas.

## **Response**

### **Central and North Area ICPs**

The Central and North Area ICP meetings have now met formally and are not currently held in public. Future meetings are planned quarterly with the updates provided by the appointed Area Chairs at the biannual Strategic ICP meetings which are held in public.

(Please see the link to the latest meeting held on 21 June 2023 detailing the updates from the Area ICP meetings).

[Archive of ICP meetings | North East and North Cumbria NHS \(northeastnorthcumbria.nhs.uk\)](https://northeastnorthcumbria.nhs.uk)

The 4 Area ICP meeting minutes are also shared with the local authority Health and Wellbeing Boards and can be accessed through the respective Local Authority websites.

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### **NENC ICB Place-based Teams**

The ICB's organogram are not currently published in the public domain.

The governance structures for place-based subcommittees can be found within item no: 15 of the governance handbook.

The terms of reference (ToR) of the place-based subcommittees can also be found within item no: 16 of the governance handbook.

(Please see the link to the governance handbook detailing the items above)  
[Governance | North East and North Cumbria NHS \(northeastnorthcumbria.nhs.uk\)](https://northeastnorthcumbria.nhs.uk)

The place-based subcommittees are not meetings held in public however minutes from these meetings are submitted to the ICB's Executive Committee monthly for assurance purposes, including any decisions taken in line with the ICB's scheme of reservation and delegation. The minutes for the Executive Committee are publicly available within the published Integrated Care Board papers on the website on the following link:

[Meetings and agendas | North East and North Cumbria NHS \(northeastnorthcumbria.nhs.uk\)](https://northeastnorthcumbria.nhs.uk)

The website address in relation to the following can be located within the published Integrated Care Board papers on the website on the following link:

[Meetings and agendas | North East and North Cumbria NHS \(northeastnorthcumbria.nhs.uk\)](https://www.necsu.nenc-icb.contactus@nhs.net)

- Committee meetings relating to service development
- Changes to service provision
- The procurement and commissioning cycle i.e., outsourcing of services away from NHS provision

If members of the public wish to raise questions in relation to the work of the ICB, they can do so via the ICB's general enquiries email address: [necsu.nenc-icb.contactus@nhs.net](mailto:necsu.nenc-icb.contactus@nhs.net)

If you have any queries or wish to discuss the information supplied, please do not hesitate to contact me on the above telephone number or at the above address.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to the Senior Governance Manager using the contact details at the top of this letter quoting the appropriate reference number.

If you are not content with the outcome your complaint, you may apply directly to the Information Commissioner for a decision. Generally, the Information Commissioner cannot make a decision unless you have exhausted the complaints procedure provided by The North of England Commissioning Support Unit.

The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

[www.ico.org.uk](http://www.ico.org.uk)

Any information we provide following your request under the Freedom of Information Act will not confer an automatic right for you to re-use that information, for example to publish it. If you wish to re-use the information that we provide and you do not specify this in your initial application for information then you must make a further request for its re-use as per the Re-Use of Public Sector Information Regulations 2015 [www.legislation.gov.uk](http://www.legislation.gov.uk) . This will not affect your initial information request.

Yours sincerely

*Hilary Murphy*

**Hilary Murphy**  
**Information Governance Officer**