

Item: 11.1

REPORT CLASSIFICATION	✓	CATEGORY OF PAPER	✓
Official	✓	Proposes specific action	
Official: Sensitive Commercial		Provides assurance	✓
Official: Sensitive Personal		For information only	

BOARD**25 MARCH 2025****Report Title:****Executive Committee Highlight Report and Confirmed Minutes****Purpose of report**

To provide the Board with an overview of decisions and confirmed minutes from the Executive Committee meetings in January and February 2025.

Key points

The Executive Committee met on 14 January and 11 February 2025.

The key points to bring to the Board's attention from each meeting are detailed in accompanying decision logs (Appendices 1 and 2). The confirmed minutes from each meeting are also attached for assurance (Appendix 3 and 4).

14 January 2025

The following items were submitted to the meeting of the Committee and details are contained within the attached decision log and confirmed minutes (Appendix 1):

- Living and Aging Well Partnership (LAWP) Terms of Reference
- NENC ICB and ICS Finance Report M8
- Emergency Preparedness, Resilience and Response (EPRR) Annual Assurance 24-25
- Health and Growth Accelerator (DRAFT) Delivery Plan 2025/26
- NENC ICB People Policies and Health and Safety Policies
- Dental Access Recovery

11 February 2025

The following items were submitted to the meeting of the Committee and details are contained within the attached decision log and confirmed minutes (Appendix 2):

- Amendments to Primary Care Subcommittee Terms of Reference
- Primary Care Priority Pathway – Attention Deficit Hyperactivity Disorder (ADHD)
- Weight Management Drugs Proposal
- Investment Business Case Policy update

The confirmed minutes from the Executive Committee meetings held on 14 January and 11 February 2025 are attached as appendices 3 and 4, respectively.

Risks and issues

The Committee discussed the North East and North Cumbria Integrated Care Board finance reports, noting there were financial risks across the system and acknowledged the ongoing work to mitigate these.

Assurances and supporting documentation

The Committee also received several items for assurance, and these included:

- Chief Delivery Officer report – an information and assurance summary report of business within the respective place areas.
- Integrated delivery report - an overview of quality and performance, highlighting any significant changes, areas of risk and mitigating actions.
- ICB and ICS Finance report – an assurance report providing the Committee with an update on the financial performance of the North East and North Cumbria Integrated Care Board (NENC ICB) and NENC Integrated Care System (ICS) in the financial year 2024/25 for the nine months to 31 December 2024.
- Quarter 3 Risk Management Report
- Targeted Lung Health Checks
- Highlight reports and/or confirmed minutes from subcommittees and groups of the Executive Committee were discussed to provide assurance from:
 - Place subcommittees
 - Development Improvement Programme Subgroup
 - Cancer Alliance Subgroup
 - Clinical Effectiveness and Governance Subcommittee
 - Contracting subcommittee
 - Foundation Trusts Provider Oversight Highlight Report
 - Financial Sustainability Group Highlight Report
 - Pharmaceutical Services Regulations subcommittee
 - Primary Care Strategy and Delivery Subcommittee
 - Mental Health, Learning Disabilities and Autism subcommittee
 - People and Organisational Development subcommittee.

Recommendation/action required

The Board is asked to:

- Receive the highlight report and decision logs for the Executive Committee meetings held on 14 January and 11 February 2025 for information and assurance (Appendices 1 and 2).
- Receive the confirmed minutes for the meetings held on 14 January and 11 February 2025 (Appendices 3 and 4).

Acronyms and abbreviations explained

NENC - North East and North Cumbria
 ICS - Integrated Care System
 ICB - Integrated Care Board
 LDT - Local Delivery Teams
 PSDSC - Primary Care Strategy and Delivery Subcommittee
 TOR - Terms of Reference
 PCN - Primary Care Network
 CHC - Continuing Healthcare
 NECS - North East Commissioning Support
 SDF - Service Development Funding
 NEAS - North East Ambulance Service
 SEND - Special Educational Needs and Disabilities

Sponsor/approving executive director	S Allen, Chief Executive
Reviewed by	D Cornell, Director of Corporate Governance and Board Secretary
Report author	R Herron, Corporate Committees Officer

Link to ICP strategy priorities (please tick all that apply)						
Longer and Healthier Lives						✓
Fairer Outcomes for All						✓
Better Health and Care Services						✓
Giving Children and Young People the Best Start in Life						✓
Relevant legal/statutory issues						
Note any relevant Acts, regulations, national guidelines etc						
Any potential/actual conflicts of interest associated with the paper? (please tick)	Yes		No	✓	N/A	
Equality analysis completed (please tick)	Yes		No		N/A	✓
If there is an expected impact on patient outcomes and/or experience, has a quality impact assessment been undertaken? (please tick)	Yes		No		N/A	✓
Key considerations						
Financial implications and considerations	Identified as part of the committee minutes.					
Digital implications	Not applicable as highlight report only.					
Clinical involvement	Yes, as part of the Executive Committee membership.					
Health inequalities	Not applicable as highlight report only.					
Patient and public involvement	Not applicable as highlight report only.					
Partner and/or other stakeholder engagement	Not applicable as highlight report only.					
Other resources	Not applicable as highlight report only.					

Appendix 1 - Decisions Log – Public Executive Committee – January 2025

Agenda Item	Description	Decision/action
<p>Living and Ageing Well Partnership (LAWP) Terms of Reference</p>	<p>The Living and Ageing Well Partnership group has been established with key partners across the NENC ICS footprint to provide a forum for a dedicated focus on Community Services. The group sits alongside the Urgent and Emergency Care Network (UECN) and the Primary Care Committee (PCC).</p> <p>The Terms of Reference have been developed and signed off by the LAWP members and submitted for review and sign off by the ICB Executive Team.</p> <p>The Committee noted:</p> <ul style="list-style-type: none"> • The governance reporting was not correctly identified • The membership required further work • This Subgroup needs to orientate around the programme and delivery approach 	<p>The Committee rejected the Living and Aging Well Subgroup Terms of Reference.</p>
<p>NENC ICB and ICS Finance Report M8</p>	<p>The report provided the Committee a report on the financial performance of the North East and North Cumbria Integrated Care Board (NENC ICB) and NENC Integrated Care System (ICS) in the financial year 2024/25 for the eight months to 30 November 2024.</p>	<p>The Committee recommended the proposed approach to redistribute a proportion of the forecast ICB surplus across the ICS, to be presented to Board for approval.</p>
<p>Emergency Preparedness, Resilience and Response (EPRR)</p>	<p>The Committee received an overview of the NHS England EPRR annual core standards programme for 2024.</p> <p>NENC ICB along with all commissioned Foundation Trusts have undertaken a self-assessment against the 2024 EPRR core</p>	<p>The Committee recommended to Board to approve submission of the EPRR self-assessment to NHSE</p>

Agenda Item	Description	Decision/action
Annual Assurance 24-25	<p>standards as per the NHS England EPRR Core Standards guidance NENC ICB have moved from a position of non-compliance (49%) in 2023 to a much improved position of partial compliance (77%) in 2024 whilst all Trusts have also seen a significant improvement in compliance rating.</p> <p>The areas which are currently assessed as partially compliant for provider organisations will be monitored and maintained as part of an action plan and continuously assessed within the NENC Local Health Resilience Partnership whilst NENC ICB will continue to work collaboratively with other North East and Yorkshire</p>	
Health and Growth Accelerator (DRAFT) Delivery Plan 2025/26	<p>The Committee received the delivery plan for the ICB's Health and Growth Accelerator Programme (2025/26) for approval.</p> <p>NHS North East and North Cumbria ICB has been awarded funding of £18M in 2025/26 to lead a programme of work to support more local residents to stay in work.</p> <p>NHS North East and North Cumbria ICB has been designated as a 'Health and Growth Accelerators', alongside the ICBs in South Yorkshire and West Yorkshire. We will receive £18M of funding to deliver a programme of work to boost people's health alongside tackling the conditions that most impact people's ability to work.</p>	The Committee approved the Health and Growth Accelerator Delivery Plan.
NENC ICB People Policies and Health and Safety Polices	<p>The following policies were presented to the Committee following an annual review and minor updates:</p> <p>The following Policies were reviewed and agreed:</p> <ul style="list-style-type: none"> • NENC ICB HR02 Health at Work Suite Comprising: <ul style="list-style-type: none"> ○ HR02a Supporting Attendance Policy* ○ HR02b Addictions and Dependency ○ HR02c Mental Health and the Workplace ○ HR02d Menopause (currently ICB HR54) • NENC ICB HR03b Incremental Pay Progression Policy • NENC ICB HR04 Work Life Balance Policy 	The Committee approved the minor amends of the current policies

Agenda Item	Description	Decision/action
	<ul style="list-style-type: none"> • NENC ICB HR05 Annual Leave Policy • NENC ICB HR07 Recruitment Policy • NENC ICB HR07a Recruitment and Retention Premia • NENC ICB HR11 Special Leave Policy • NENC ICB HR12 Secondment Policy • NENC ICB HR13 Freedom to Speak Up Policy • NENC ICB HR15 Conduct and Concerns Policy* • NENC ICB HR17 Managing Work Performance (Capability)* • NENC ICB HR18 Respect at Work Policy* • NENC ICB HR19 Grievance and Resolution Policy* • NENC ICB HR20 Professional Registration Policy • NENC ICB HR25 Armed Forces, Reserves and Cadets Policy • NENC ICB HR52 Pay Protection Policy • ICBP029 – Moving and Handling Policy • ICBP030 – Physical Security Policy • ICBP034 – Provision and Use of Work Equipment Policy • ICBP041 – Violence, Aggression and Abuse Management Policy 	
Dental Access Recovery	<p>The Committee received the proposal to allocate £3,600,878 non-recurrent funding from the dental ring-fenced budget to support the extension of the following short- term 2024/25 dental access initiatives into 2025/26 to maintain access for patients:</p> <ul style="list-style-type: none"> • Incentivised access scheme - £2.6m • Additional out of hours capacity - £707,692 <p>Additional minor oral surgery capacity (North Cumbria) - £293,186</p>	<p>The Committee approved the allocation of £3,600,878 non-recurrent funding from the dental ring-fenced budget to support the extension of the following short-term 2024/25 dental access initiatives into 2025/26.</p>

Appendix 2 – Decisions Log– Public Executive Committee – February 2025

Agenda Item	Description	Decision/action
Amendments to Primary Care Subcommittee Terms of Reference	<p>The Committee received the revised Terms of Reference for the Primary Care Strategy & Delivery Subcommittee, including the name change to Primary Care Subcommittee (PCDC) for approval.</p> <p>The revised Terms of Reference were reviewed and supported by Primary Care Strategy & Delivery Subcommittee at its meeting on 13 December 2024.</p>	The Committee approved the Primary Care Subcommittee Terms of Reference
Primary Care Priority Pathway – Attention Deficit Hyperactivity Disorder (ADHD)	<p>The Committee received an overview report of the ADHD pathway, from a primary care perspective.</p> <p>The report outlined the pressures around ADHD particularly the element of shared care. Where agreements are in place with Primary Care, they may not specify what they are funding, particularly in relation to right to choose providers and usually include ADHD shared care as part of a broader arrangement covering multiple shared care activities.</p>	The Committee noted the significant challenges to the pathway and supported the development of an investment case which includes a review of all shared care drugs.
Weight Management Drugs Proposal	<p>The Committee received a report seeking approval to commission Tier 3 specialist weight management services to prescribe NICE approved treatments for overweight and obesity.</p> <p>A digital "right to choose" provider, is now actively marketing its services to patients referred by NENC GPs. Within the past six months, more than 650 patients had been referred to the provider. However, the costs associated with these services are significantly higher than equivalent NHS face-to-face provision.</p> <p>The committee was asked to commission local tier 3 specialist weight management services for prescribing of NICE approved treatments to be enacted immediately at an in year cost of £114k</p>	The Committee approved the commissioning of a local tier 3 specialist weight management services for prescribing of NICE guidance approved treatment and to feed into wider commissioning intentions for 2025/26.

Agenda Item	Description	Decision/action
	for 2024/25 and should feed into wider commissioning intentions for 2025/26.	
Investment Business Case Policy update	The Committee received the updated ICB Investment Business Case Policy, to reflect additional spending controls currently in place, for approval.	The Committee approved the updated Investment Business Case Policy