

Our Reference North East and North Cumbria ICB\  
FOI ICB 24–330

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By Email

16 December 2024

Dear Applicant

**Freedom of Information Act 2000 – Request for Information – NHS North East and North Cumbria Integrated Care Board (NENC ICB)**

Thank you for your request received by North of England Commissioning Support (NECS) on 25 November 2024 for information held by NHS North East and North Cumbria Integrated Care Board (the ICB) under the provisions of the Freedom of Information Act 2000.

The ICB covers the areas of County Durham, Gateshead, Newcastle, North Cumbria, North Tyneside, Northumberland, South Tyneside, Sunderland, and Tees Valley (which covers the five local authorities of Darlington, Hartlepool, Middlesbrough, Redcar and Cleveland and Stockton-on-Tees).

Please find the information you requested on behalf of the ICB as follows.

**Your Request**

Please can you provide copies of all North East and North Cumbria ICB documents in relation to Children and Young People's Continuing Care, e.g. inclusive of:

1. CYPCC operational policy.
2. Referral form and consent form.
3. Screening/triage form used on receipt of referral.
4. Eligibility panel Terms of Reference.
5. Policy and process used for 'Complex Care' or shared funding stream, for those children deemed not eligible for CYPCC but in need of an NHS contribution to their care package.
6. Resource Allocation Tool or other titled tool or protocol used to guide care hours to be provided, and any funding split with Social Care and Education.
7. Dispute resolution policy.

**Our Response**

We can confirm, as per Section 1(1) of the Freedom of Information Act 2000, the ICB holds some of the information you have requested.

1. The NECS Children's Continuing Care (CCC) service covers the North East localities of NENC ICB – the NECS Operational Procedure is attached.
2. The referral and consent forms are attached.
3. Please refer to the response to question 2.
4. The ICB does not have eligibility panels; the level of need identified on the DST determines eligibility and commissioning panels are utilised to agree the package of care. On this basis, there are no terms of reference.
5. The ICB does not have a policy or standard process for shared funding for children not eligible for CYPCC. If an individual discussion about a CYP is required there are arrangements within each Local Authority footprint to facilitate this with the ICB.
6. There is no resource allocation tool, the packages of care are commissioned based upon the assessed need of the individual.
7. Please refer to the attached procedure.

In accordance with the Information Commissioner's directive on the disclosure of information under the Freedom of Information Act 2000 your request will form part of our disclosure log. Therefore, a version of our response which will protect your anonymity will be posted on the NHS ICB website <https://northeastnorthcumbria.nhs.uk/>.

If you have any queries or wish to discuss the information supplied, please do not hesitate to contact me on the above telephone number or at the above address.

If you are unhappy with the service you have received in relation to your request and wish to request a review of our decision, you should write to the Senior Governance Manager using the contact details at the top of this letter quoting the appropriate reference number.

If you are not content with the outcome your review, you do have the right of complaint to the Information Commissioner as established by section 50 of the Freedom of Information Act 2000. Generally, the Information Commissioner cannot make a decision unless you have exhausted the complaints procedure provided by the North of England Commissioning Support Unit.

The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

[www.ico.org.uk](http://www.ico.org.uk)

Any information we provide following your request under the Freedom of Information Act will not confer an automatic right for you to re-use that information, for example to publish it. If you wish to re-use the information that we provide and you do not specify this in your initial application for information then you must make a further request for its re-use as per the Re-Use of Public Sector Information Regulations 2015 [www.legislation.gov.uk](http://www.legislation.gov.uk) . This will not affect your initial information request.

Yours sincerely

*S Davies*

**S Davies**  
**Information Governance Officer**