



REPORT CLASSIFICATION	✓	CATEGORY OF PAPER	✓
Official		Proposes specific action	
Official: Sensitive Commercial		Provides assurance	✓
Official: Sensitive Personal		For information only	

BOARD	
25 July 2023	
Report Title:	Executive Committee Highlight Report and Confirmed Minutes
Purpose of report	
To provide the Board with an overview of the discussions and approved minutes from the Executive Committee meetings in May and June 2023.	
Key points	
<p>The Executive Committee, chaired by Samantha Allen, Chief Executive, met on 9 May and 13 June 2023.</p> <p>The key points to bring to Board's attention from each meeting are set out below.</p> <p><u>9 May 2023</u></p> <ul style="list-style-type: none"> • Winter Planning: A report was received which provided the Committee with the impact of the interventions for Winter Operating Resilience 2022-23 for urgent and emergency care and progress against actions and impact which will inform future planning and provided an insight into what measurable impacts have been faced following actions taken during winter. Winter Planning priorities for 23/24 are being developed • Provider Collaborative Responsibility Agreement: The Committee approved the Responsibility Agreement between the ICB and the NENC Foundation Trust Provider Collaborative which sets out the areas the ICB are requesting the provider collaborative to focus on • CQC Self-Assessment: The Committee received a verbal update on the planning for the ICB CQC inspection and noted that there are three key themes for consideration, namely leadership, integration, and quality & safety. The CQC self-assessment will be submitted to the Committee once finalised • Branding Strategy: The proposed refreshed branding strategy for 2023-24 was approved by the Committee which will provide a good opportunity to include partners and a co-branding approach. The relaunch date of 1 July 2023 was agreed which will align with the significant milestone of the ICB's first year of formation 	

- **Board Assurance Framework:** It was noted that there have been changes to the BAF for 2023/24, which have been aligned to the organisations risks and will include the four aims from the Better Health and Wellbeing for all Strategy. The Committee approved the submission of the BAF to a future meeting of the Board.

13 June 2023

- **Delivery of Prescribing Efficiencies 2023/24:** The Committee was asked to consider the recommendations outlined in the report on how the ICB should manage the prescribing budget and associated resources to best receive assurance about delivery of prescribing efficiencies, as well as ensuring consistent, high-quality outcomes. New technologies and approaches to using data across the population will be key to delivering efficiencies and reducing variation, therefore pilot use of a proactive tool to support this was proposed. The Committee supported the recommendations
- **Waiting Well Programme Plans for 2023/24 and 2024/25:** An update was presented on the latest position and a proposed plan for investment in 2023/24 and 2024/25 and how this programme can be safely contracted to maintain continuity of service for patients whilst balancing procurement risk. All places have submitted plans on how this will be delivered, budgets set based on the population in deciles one and two and the number of patients on priority four waiting lists. The Committee agreed to support the procurement approach with the agreement that medium term proposals are developed by the Healthier and Fairer Advisory Group for discussion at a future Executive Committee meeting
- **Covid Medication Delivery Units (CMDU) Update:** The Committee approved a short-term solution to service continuity due to concerns raised regarding the proposed changes to the commissioning and delivery of a NENC CMDU, noting that funding has been withdrawn however, the expectation is that the service will continue to be delivered albeit providers wish to cease delivery of the service. Further discussions will take place with NHS England (NHSE).

The confirmed minutes from the meetings held on 9 May and 13 June 2023 are attached as Appendix 1 and Appendix 2 respectively.

Risks and issues

- The ICB corporate risk log was discussed, and the Committee noted the organisations existing five top risks and the mitigating actions being put in place to address these
- The Committee discussed the NENC ICB and ICS finance report, noting there are several financial risks across the system still to be managed
- It was acknowledged that healthcare acquired infections are increasing which is being managed by the Quality and Safety Committee; a deep dive exercise will be carried out
- Waiting Well Programme Plans for 2023/24 and 2024/25 – noted that a full procurement process would cause significant risks to the delivery of the programme; patient safety risks of pausing service delivery need to be balanced with any procurement risk.

Assurances

The Committee also received several items for assurance, and these included:

- Executive area directors' reports (Tees Valley and Central, and North and North Cumbria) – an information and assurance summary report of business within respective areas
- An integrated delivery report – a high level overview of the key metrics across the system and internal to the ICB, covering access, experience, outcomes, people and finance

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- Information Asset Register - a formal document provided the Committee with a brief update and overview of the Information Asset Register (IAR) for 2022/23
- Executive Committee Annual Report – a report which provided the Committee with the achievements and assurances the committee has gained throughout the year to demonstrate its roles and responsibilities, includes any risks identified as part of this work and gave assurance that the Committee met its terms of reference
- A risk management report – a position statement on the ICB's current risks
- Governance Assurance report - provided assurance on the governance processes in place to ensure safety and the organisation's effective management of governance
- The committee cycle of business for 2022/23.

Recommendation/action required

The Board is asked to receive the highlight report and confirmed minutes for the Executive Committee meetings held on 9 May and 11 June 2023 for information and assurance.

Acronyms and abbreviations explained

NENC – North East and North Cumbria
 ICB - Integrated Care Board
 ICS – Integrated Care System
 NHSE – NHS England
 CQC – Care Quality Commission
 BAF – Board Assurance Framework
 CMDU - Covid Medication Delivery Units
 CYPCC - Children and Young People’s Continuing Care
 DHSC – Department of Health & Social Care

Executive Committee Approval	N/A
Sponsor/approving executive director	Samantha Allen, Chief Executive
Reviewed by	Deb Cornell, Director of Corporate Governance and Board Secretary
Report author	Jane Leighton, Senior Corporate Governance Lead

Link to ICB corporate aims (please tick all that apply)

CA1: Improve outcomes in population health and healthcare	✓
CA2: tackle inequalities in outcomes, experience and access	✓
CA3: Enhance productivity and value for money	✓
CA4: Help the NHS support broader social and economic development	✓

Relevant legal/statutory issues

Health and Care Act 2022

Any potential/actual conflicts of interest associated with the paper? (please tick)	Yes		No		N/A	✓
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If yes, please specify

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Equality analysis completed (please tick)	Yes		No		N/A	✓
If there is an expected impact on patient outcomes and/or experience, has a quality impact assessment been undertaken? (please tick)	Yes		No		N/A	✓
Key implications						
Are additional resources required?	Identified as part of the committee minutes.					
Has there been/does there need to be appropriate clinical involvement?	Yes, as part of the Executive Committee membership.					
Has there been/does there need to be any patient and public involvement?	Not applicable as highlight report only.					
Has there been/does there need to be partner and/or other stakeholder engagement?	Not applicable as highlight report only.					