

Our Reference North East and North Cumbria ICB\  
FOI ICB 24–329

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By Email

11 December 2024

Dear Applicant

**Freedom of Information Act 2000 – Request for Information – NHS North East and North Cumbria Integrated Care Board (NENC ICB)**

Thank you for your request received by North of England Commissioning Support (NECS) on 25 November 2024 for information held by NHS North East and North Cumbria Integrated Care Board (the ICB) under the provisions of the Freedom of Information Act 2000.

The ICB covers the areas of County Durham, Gateshead, Newcastle, North Cumbria, North Tyneside, Northumberland, South Tyneside, Sunderland, and Tees Valley (which covers the five local authorities of Darlington, Hartlepool, Middlesbrough, Redcar and Cleveland and Stockton-on-Tees).

Please find the information you requested on behalf of the ICB as follows.

**Your Request**

Please confirm the ICB holds the following data, and where it is held, please provide the data as requested.

1. ICB non-contracted activity (NCA) policy.
2. ICB non-contracted activity (NCA) process flow.
3. Names and contact details for the individual(s) that manages ICB finance and/or commissioning processes for non-contracted activity (NCA).
4. If the data in #3 is subject to an exemption, a non-personal email address for the team of group that receives information about non-contracted activity (NCA).
5. If the data in #4 does not exist, an email address for the ICB's finance team.

If the data above exists in the public domain or from a previous FOI request, please do point me to its location.

## Our Response

We can confirm, as per Section 1(1) of the Freedom of Information Act 2000, the ICB holds some of the information you have requested.

1. NENC ICB does not hold a NCA policy. The ICB follows national guidance, found on NHS England's website:

[NHS England » Who Pays?](#)

[NHS England » Processing PCD for Invoice Validation](#)

2. Please refer to the attached spreadsheet for the process flow.
3. David Chandler is Chief Finance Officer. Please email him at [sunccg.finance@nhs.net](mailto:sunccg.finance@nhs.net)
4. Please refer to the response to question 3.
5. Non-contracted activity queries should be directed to [necsu.nhsnenc.icb-nca@nhs.net](mailto:necsu.nhsnenc.icb-nca@nhs.net)

In accordance with the Information Commissioner's directive on the disclosure of information under the Freedom of Information Act 2000 your request will form part of our disclosure log. Therefore, a version of our response which will protect your anonymity will be posted on the NHS ICB website <https://northeastnorthcumbria.nhs.uk/>.

If you have any queries or wish to discuss the information supplied, please do not hesitate to contact me on the above telephone number or at the above address.

If you are unhappy with the service you have received in relation to your request and wish to request a review of our decision, you should write to the Senior Governance Manager using the contact details at the top of this letter quoting the appropriate reference number.

If you are not content with the outcome your review, you do have the right of complaint to the Information Commissioner as established by section 50 of the Freedom of Information Act 2000. Generally, the Information Commissioner cannot make a decision unless you have exhausted the complaints procedure provided by the North of England Commissioning Support Unit.

The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

[www.ico.org.uk](http://www.ico.org.uk)

Any information we provide following your request under the Freedom of Information Act will not confer an automatic right for you to re-use that information, for example to publish it. If you wish to re-use the information that we provide and you do not specify this in your initial application for information then you must make a further request for its re-use as per the Re-Use of Public Sector Information Regulations 2015 [www.legislation.gov.uk](http://www.legislation.gov.uk) . This will not affect your initial information request.

Yours sincerely

*S Davies*

**S Davies**  
**Information Governance Officer**