

Our Reference

HM\ North East & North  
Cumbria ICB\ FOI ICB416

**NECS - Riverside House**  
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Newburn Riverside  
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NE15 8NY

Your Reference

05 July 2023

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**Freedom of Information Act 2000 - Request for Information – NHS North East & North Cumbria Integrated Care Board (ICB)**

Thank you for your request received by North of England Commissioning Support (NECS) on 16 June 2023 for information held by NHS North East and North Cumbria Integrated Care Board (NENC ICB) under the provisions of the Freedom of Information Act 2000.

NENC ICB covers the areas of County Durham, Gateshead, Newcastle, North Cumbria, North Tyneside, Northumberland, South Tyneside, Sunderland and Tees Valley (which covers the 5 councils that make it up – Darlington, Hartlepool, Middlesbrough, Redcar & Cleveland and Stockton-on-Tees).

**Details of Request and Response**

1. Please can you provide a list of all mandatory training courses your staff are required to undertake, if different role have different requirements could you please indicate?

*Equality, Diversity & Human Rights*  
*Fire Safety*  
*Fraud Awareness*  
*Health, Safety & Welfare*  
*Information Governance & Data Security*  
*Moving & Handling*  
*Preventing Radicalisation*  
*Safeguarding Adults*  
*Safeguarding Children*

2. For each course please provide the percent of staff that were in date of each training course as of close of business on 30th April 2023?

*The NENC is a new organisation, established in July 2022. We do not hold a full years worth of reporting, therefore the data below is from the inception of the ICB until 31 March 2023.*

*Equality, Diversity & Human Rights – 77.8%*  
*Fire Safety – 71.18%*  
*Fraud Awareness – 83.22%*  
*Health, Safety & Welfare – 82.65%*  
*Information Governance & Data Security – 72.95%*  
*Moving & Handling – 81.69%*  
*Preventing Radicalisation - 88.58%*  
*Safeguarding Adults – 86.62%*  
*Safeguarding Children – 66.94%*

3. For each course please detail how this was calculated?

*The current system (ESR) calculates the percentage of the full workforce who have completed the courses assigned to their ESR account.*

4. Please provide detail on how staff are followed up that have not undertaken training for each course?

*The current employee management system (ESR) is being redesigned and rebuilt due to the ICB being a new organisation. At the point this is complete the ICB will be making contact with individuals.*

5. How many staff in the last 12 months have been disciplined or had action taken for not completing mandatory training?

*None*

6. How many of your staff access clinical systems or clinical information and how many are currently complete with mandatory training as of today?

*The ICB does not hold this information.*

7. List all clinical systems any of your staff have access to, internal, external, local national etc.

*The ICB does not hold this information.*

If you have any queries or wish to discuss the information supplied, please do not hesitate to contact me on the above telephone number or at the above address.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to the Senior Governance Manager using the contact details at the top of this letter quoting the appropriate reference number.

If you are not content with the outcome your complaint, you may apply directly to the Information Commissioner for a decision. Generally, the Information Commissioner cannot make a decision unless you have exhausted the complaints procedure provided by The North of England Commissioning Support Unit.

The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane

Wilmslow  
Cheshire  
SK9 5AF

[www.ico.gov.uk](http://www.ico.gov.uk)

Any information we provide following your request under the Freedom of Information Act will not confer an automatic right for you to re-use that information, for example to publish it. If you wish to re-use the information that we provide and you do not specify this in your initial application for information then you must make a further request for its re-use as per the Re-Use of Public Sector Information Regulations 2015 [www.legislation.gov.uk](http://www.legislation.gov.uk) . This will not affect your initial information request.

Yours sincerely

*Hilary Murphy*

**Hilary Murphy**  
**Information Governance Officer**