



**North East and
North Cumbria**

North East and North Cumbria Integrated Care Board

Executive Committee (Public)

**Minutes of the meeting held on Tuesday 11 April 2023, 10:20hrs in the
Joseph Swan Suite, Pemberton House, Colima Avenue, Sunderland**

Present: Samantha Allen, Chief Executive (Chair)
Dr Neil O'Brien, Executive Medical Director
David Chandler, Executive Director of Finance
Graham Evans, Executive Chief Digital and Information Officer
David Gallagher, Executive Area Director (Tees Valley & Central)
Rachel Mitcheson, Director of Place (Northumberland)
Siobhan Brown, Director of Transformation (System)
David Purdue, Executive Chief Nurse
Claire Riley, Executive Director of Corporate Governance,
Communications, and Involvement
Annie Laverty, Executive Chief People Officer

In attendance: Rebecca Herron, Governance Manager (minutes)
Deb Cornell, Director of Corporate Governance, and Involvement

EC/2023-24/01	Agenda Item 1 - Welcome and introductions The Chair welcomed all those present to the meeting.
EC/2023-24/02	Agenda Item 2 - Apologies for absence Apologies for absence were received from Jacqueline Myers, Executive Chief of Strategy and Operations who was represented by Siobhan Brown, Director of Transformation (System); Aejaz Zahid, Executive Director of Innovation.
EC/2023-24/03	Agenda Item 3 - Declarations of interest There were no declarations of interest made at this point in the meeting.

<p>EC/2023-24/04</p>	<p>Agenda Item 4 - Minutes of the previous meeting held on 14 March 2023</p> <p>RESOLVED: The Executive Committee AGREED that the minutes from the meeting held on 14 March 2023 were a true and accurate record.</p>
<p>EC/2023-24/05</p>	<p>Agenda Item 4.1 - Amendment of Minutes from 14 February 2023</p> <p>The Director of Corporate Governance and Involvement advised the committee that there had been an amendment requested to the minutes from 14 February 2023, minute reference EC/2023/158, South Tees Integrated Urgent Care. The committee was asked to agree the addition of 'decision making can be taken at a local level to avoid delays in procurement'.</p> <p>The Committee supported the amendment to the minutes of 14 February 2023.</p> <p>RESOLVED: Addition to minute reference EC/2023/158, South Tees Integrated Urgent Care, to be noted as 'The Committee APPROVED a decision can be taken at a local level to avoid delays in procurement'.</p> <p>ACTION: The Committee secretary to amend minute reference EC/2023/158 with agreed amendment</p>
<p>EC/2023-24/06</p>	<p>Agenda Item 5 - Matters arising from the minutes and action log</p> <p><u>Item number 51 (minute reference EC/2023/195) Triangulation of Patient Voice</u> The Director of Corporate Governance and Involvement confirmed that nominations have been received. The nominations had been taken to the Executive Team meeting for approval. Item complete.</p> <p><u>Item number 52 (minute reference EC/2023/201) Pay Protection Policy</u> The Director of Corporate Governance and Involvement confirmed that the communication had been disseminated to staff and the policy had been uploaded to the intranet. Item complete.</p>
<p>EC/2023-24/07</p>	<p>Agenda Item 6 - Notification of urgent items of any other business</p> <p>No items of any urgent business had been received.</p>
<p>EC/2023-24/08</p>	<p>Agenda Item 7.1 - Executive Area Directors Update Report April 2023 (North and North Cumbria)</p>

The Director of Place (Northumberland) provided a brief summary of the report.
The report was submitted to the committee for information which included updates on North Cumbria GP mergers, retention schemes, estates issues, investments into the voluntary sector. It was noted that investment has been made into the Newcastle Recovery Collage. All contract mandates have been implemented.

It was noted the covid spring booster programme is problematic as it has been implemented through the national booking system but is not available via the local appointments system as vaccine supply has not been received. It was noted that MPs are raising concerns regarding the system difficulties.

The North Area ICP meeting has taken place which proved to be positive and noted that North Cumbria is scheduled to take place on 11 April. Following the first round of Area ICPs meetings, sessions are being arranged with the ICP Chairs to gather feedback and plan for the forthcoming meetings.

It was noted that Northumberland place have not provided an update due to new governance arrangements and meetings needing to be re-scheduled.

The Executive Medical Director confirmed that care home residents were being vaccinated at present and a communications is plan ready to be disseminated from the 14 April 2023. Over 75's will be contacted directly via a letter or contact directly from their GP Practice.

The Executive Director of Corporate Governance, Communications, and Involvement noted that the new funding for the community voluntary sector in North Cumbria was agreed for a 2-year period. The committee was asked to note that there is a paper further on in the agenda with regards to VONNE and seeking final approval to implement a full review of the voluntary sector partnerships. The Executive Director of Corporate Governance, Communications, and Involvement requested any place-based work with the voluntary sector is discussed with the Director of Policy, Public Affairs and Stakeholder Affairs.

The Executive Director of Corporate Governance, Communications, and Involvement enquired regarding the work of Integrated Care Communities in North Cumbria. The Director of Place (Northumberland) confirmed Integrated Care Communities in North Cumbria is the Primary Care and Community Services model. It was noted it is a particularly good model and one of the most advanced for integrating care.

The Executive Chief Nurse informed the committee that places were currently reviewing what was effective around hospital discharges last year to inform reinvestment plans for this year.

	<p>The Chair enquired as to how the ICB can be assured in terms of how effective the covid spring booster campaign is. The Executive Medical Director assured the committee that weekly meetings with the System Vaccine Operations Centre (SVOC) were continuing and that performance information has been requested. It was noted that it will interesting to understand how many people do come forward for a vaccination.</p> <p>The Executive Director of Corporate Governance, Communications, and Involvement suggested a proactive approach of communicating the plans for the covid spring vaccination programme to MPs which will hopefully help manage enquiries.</p> <p><u>ACTION:</u></p> <ol style="list-style-type: none"> 1) The Executive Area Directors to disseminate to the Directors of Place that any place-based work with the voluntary sector should be discussed with the Director of Policy, Public Affairs and Stakeholder Affairs. 2) The Executive Director of Corporate Governance, Communications and Involvement to link with the Executive Medical Director to agree the content of the covid vaccination programme plans communication to MPs <p><u>RESOLVED:</u> The Committee RECEIVED the report for assurance and NOTED the decisions and assurance logs included within the report.</p>
<p>EC/2023-24/09</p>	<p>Agenda Item 7.1 - Executive Area Directors Update Report April 2023 (South)</p> <p>The Executive Area Director (Tees Valley & Central) provided a brief summary of the report which was submitted to the committee for information purposes.</p> <p>The Executive Area Director (Tees Valley & Central) notified the committee that the two Area ICP's have held their first meetings and were well received.</p> <p>It was noted that there has been a new Interim Chief Executive appointed at Middlesbrough Council. The Executive Area Director (Tees Valley & Central) informed the committee that a meeting had been scheduled with the new Interim Chief Executive, the Director of Place (Middlesbrough) and the Executive Area Director (Tees Valley & Central) imminently.</p> <p>The Executive Area Director (Tees Valley & Central) informed the committee that there was some positive work being undertaken in County Durham namely 'Growing Up in County Durham'. The committee members were encouraged to view a video that young people from Durham had helped create – https://youtu.be/VUfZZcL8Lhw</p>

It was reported that the County Durham Care Partnership had recruited a lay member for engagement.

In South Tyneside work has been progressing to ensure autistic adults have access to a yearly health check.

In Sunderland, the Quality Premium Scheme for 2023/24 has been finalised and agreed at the Area Directors meeting - this is documented within an appendix of the report.

The Children's Commissioner report was discussed at Sunderland's Scrutiny Committee. There were some areas noted for improvement including long waits. However, the report identified a number of positive areas of practise in Sunderland, including ranking (the former CCG) in the Top 20 'best performing' places in the country.

The Executive Area Director (Tees Valley & Central) informed the committee that within the Tees Valley area, Cleveland's Unit for the Reduction of Violence (CURV) was being established. It is one of 20 national pilot areas. It was noted that there are many requests for ICB representation on numerous groups. The Executive Area Director (Tees Valley & Central) has agreed to becoming a representative on the assurance group.

The Executive Area Director (Tees Valley & Central) noted there was a request for match funding of £130,000 which the Executive Area Director (Tees Valley & Central) will discuss with the Executive Director of Finance. It was noted that this may be a replicated request to all places through local police forces. There has also been a request to incorporate CURV information on the ICB website.

The Executive Director of Corporate Governance, Communications, and Involvement spoke of the Integrated Care Partnerships (ICP) and the importance of involving the police, fire and rescue, and education services within the ICPs and a review of the ICP Terms of Reference will be required. There was strong support from the committee to involve the referenced services within the ICPs.

It was noted that the Hartlepool Community Hubs have been highly successful.

The Executive Area Director (Tees Valley & Central) informed the committee discussions have taken place with the four hospices in Tees Valley around end-of-life care. The Executive Area Director (Tees Valley & Central) assured the committee expectations are being managed on what can and cannot be funded and what support can be given. It was noted that the hospices are under pressure from other areas in addition to the NHS funding cuts.

	<p>The Executive Director of Finance suggested it would be good practice to communicate the National Children's Commissioner Report with the Board. The Chair referred to the ICB Integrated Delivery Report and suggested consideration be given around how the ICB can benchmark against the best performers.</p> <p><u>ACTION:</u></p> <ol style="list-style-type: none"> 1) The Executive Area Director (Tees Valley & Central) to link with the Executive Director of Finance to discuss match funding relating to CURV. 2) The Executive Area Director (Tees Valley & Central) to link with the Executive Director of Corporate Governance, Communications and Involvement regarding the request for the ICB website to incorporate information relating to CURV. 3) The Executive Director of Corporate Governance, Communications and Involvement to review the ICP Terms of Reference and consider how to incorporate police, fire and rescue, and education into the memberships. 4) The Executive Area Director (Tees Valley & Central) to link with the Executive Chief of Strategy and Operations around the National Children's Commissioner report and how this will be communicated to the Board. <p><u>RESOLVED:</u> The Committee RECEIVED the report for assurance and NOTED the decisions and assurance logs included within the report.</p>
<p>EC/2023-24/10</p>	<p>Agenda Item 8 - ICB Delivery</p> <p>No update was required for this item.</p>
<p>EC/2023-24/11</p>	<p>Agenda Item 9.1 - NENC ICB and ICS Finance Report (M11)</p> <p>The Executive Director of Finance introduced the report which provided the committee with an update on the financial performance of the North East and North Cumbria Integrated Care Board (NENC ICB) and NENC Integrated Care System (ICS) for the financial year 2022/23 - for the period to 28 February 2023.</p> <p>The Executive Director of Finance assured the committee the ICB finance teams are currently closing the year 2022/23. The ICB is on track to deliver the required duties for both the ICB & ICS.</p> <p>The committee was informed of an issue in Northumbria Healthcare Foundation Trust where they have received an income of £66m from a legal court case and work is ongoing with NHSE to determine how this can be deferred into future years. There is a risk that the ICS may need to report a technical £66m surplus due to this.</p>

	<p>The Executive Director of Finance highlighted that the report refers to the agreement made at the Executive Committee meeting held on 14 March 2023 regarding the transfer of pressure funding to various organisations.</p> <p>The committee wished to formally record thanks to the finance team for the work carried out.</p> <p><u>RESOLVED:</u></p> <ol style="list-style-type: none"> 1) The Committee RECEIVED the report and NOTED the latest year to date and forecast financial position for 2022/23. 2) The Committee NOTED there are a number of financial risks across the system still to be managed.
<p>EC/2023-24/12</p>	<p>Agenda Item 10.1 - Integrated Delivery Report</p> <p>The Director of Transformation (System) introduced the report which provided the committee with an ICS overview of quality and performance, highlighting any significant changes, areas of risk and mitigating actions.</p> <p>The Director of Transformation (System) informed the committee that this will be the last report in this format. There will be a further iteration of the format brought to the Executive Committee in May which will include benchmarking and insights.</p> <p>The Director of Transformation (System) drew the committees attention to the key points, changes, and key risks/issues from the last report.</p> <p>The Director of Transformation (System) communicated to the committee that in terms of performance handover delays and 12-hour delays from decision to admit to actual admission, improvements have continued. Improvement has also been made regarding ambulance response times as well as 78 week waits and 62-day cancer referrals.</p> <p>The Director of Transformation (System) asked the committee to note the table on appendix 4 which provided good primary care metrics.</p> <p>The Executive Chief Digital and Information Officer raised the issue regarding St Cuthberts IT outage which was referred to as an updated IT Business Continuity Plan, this being incorrect and should be referred to as a Continuity Plan only. The Executive Chief Digital and Information Officer enquired as to whether support, advice, and guidance would be welcomed to help develop their Business Continuity Plan.</p> <p>The Executive Director of Corporate Governance, Communications, and Involvement enquired as to the position of obtaining the data on a monthly basis to forward plan the communications. The Director of Transformation (System) will link with the Director of Performance and Improvement to develop a rolling plan. The Executive Chief Digital and Information Officer</p>

offered support if needed.
The Executive Area Director (Tees Valley & Central) advised the committee that the first informal response to the Hartlepool SEND inspection has been received. Conversations are ongoing with County Durham and Darlington Foundation Trust (CDDFT) around the Tier 2 electives, noting that the target of 78-day waits has been achieved. The Executive Area Director (Tees Valley & Central) noted that the new primary care data within the Integrated Delivery Report will need to include the Pharmacy, Optometry and Dentistry data going forward to encompass the whole of primary care.

The Executive Chief Nurse updated the committee that specialist medical transport had been rated as inadequate and their licence had been removed. This decision was overturned at a Tribunal, noting that the final report is pending however they can now operate. Newcastle Hospitals response to the Section 29A warning has been submitted to the Care Quality Commission (CQC). CDDFT has undergone an inspection of their maternity services and are required to provide additional information. TEWV has received a responsive inspection, it was noted that there was an improved position from the previous visit however there was an issue noted around staffing.

In response to a question raised from a CQC reporting perspective regarding whether the ICB has line of sight of the standards across all care homes at present; the Executive Chief Nurse confirmed that this data is available and can be included within the report going forward.

The Chair questioned if we have the right resources and approach for LeDeR. The Executive Chief Nurse assured the committee that there was ongoing work to implement a standardised process going forward.

The Executive Medical Director enquired as to whether providers are set trajectories. It was confirmed that these are set but noted that this information is not readily available. The Director of Transformation (System) suggested the levels of assurance and trajectories requested from providers could be explored whilst working through the mental health priorities paper. The Chair confirmed the improvement trajectories and overall approach will need to be reported to improve accuracy in our assurances.

It was noted by the Chair that this report continues to be under development and review.

ACTION:

- 1) **The Executive Chief Digital and Information Officer to link with the Executive Chief Nurse to offer support to St Cuthbert's regarding the development of their business continuity plan.**
- 2) **The Director of Transformation (System) to link with the Director of Performance and Improvement to develop a rolling**

	<p>plan for the monthly data releases and the content for the communications.</p> <p>3) The Executive Chief Nurse and Executive Area Director (Tees Valley & Central) to link with the Director of Performance and Improvement to include care home CQC standards within the Integrated Delivery Report.</p> <p>4) The Executive Chief Nurse to link with the Director of Performance and Improvement to include the LeDeR and Children's and Young People's Mental Health trajectories within the Integrated Delivery Report.</p> <p><u>RESOLVED:</u> The Committee RECEIVED the report for information and assurance.</p>
<p>EC/2023-24/13</p>	<p>Agenda Item 11.1 - Contract Group Update and Terms of Reference</p> <p>The Director of Transformation (System) introduced the report, which requested approval from the committee of the formal establishment of the Contract Group and associated terms of reference.</p> <p>The Director of Transformation (System) confirmed that a single tender waiver approval was not within the remit of the group and anything over £250,000 would be referred through the single tender wavier process.</p> <p>The Chair thanked colleagues for the work which had been undertaken on this.</p> <p>The Executive Chief Digital and Information Officer noted that an element of digital input would be beneficial to encompass the digital contracts.</p> <p>The Executive Director of Corporate Governance, Communications and Involvement requested that the representation of the group be reviewed to ensure it was correct to align with the plans to review the voluntary sector contracts and performance framework. It was noted the contract management process will need to ensure there is a corporate social responsibility angle and the ICB values are embedded within all the contracts. The Executive Director of Corporate Governance, Communications and Involvement requested a representative from the corporate governance, communications and involvement directorate be included within the group membership.</p> <p>The Director of Corporate Governance and Involvement noted the Terms of Reference needs to be more specific regarding quoracy to enable decision making.</p> <p>The Executive Medical Director enquired as to whether clinical involvement is needed within the group. The Director of Transformation (System) confirmed that there has been clinical input when setting of the commissioning and contracting round of 2023/24.</p>

	<p>The Executive Area Director (Tees Valley & Central) requested whoever is successful in acquiring the role of Deputy Director of Primary Care to be included within the membership of the Contracts Group.</p> <p>The Executive Director of Corporate Governance, Communications and Involvement recommended the agreement of a set of core principles around sustainability and social responsibility which are aligned to every contract signed, and for those linked to operational and/or management costs, that the 30% reduction is to be included within the principles. It was AGREED for this to be incorporated into the roles and responsibilities for the contract group to develop the principles proposal and submit to the committee for approval.</p> <p>It was AGREED the suggested representatives will be invited to attend the contract group and a one-year review date be added to the Terms of Reference.</p> <p><u>ACTION:</u></p> <ol style="list-style-type: none"> 1) The Director of Corporate Governance and Involvement to review the quoracy needed for the group to ensure decision making is enabled. 2) The Deputy Director of Strategic Commissioning to revise the membership of the contracts group to include the agreed additions of digital, clinical, corporate governance, communications and involvement directorate and Deputy Director of Primary Care representation. 3) The Deputy Director of Strategic Commissioning to incorporate the development of core principles into the roles and responsibilities of the contract group. 4) The Deputy Director of Strategic Commissioning to resubmit the Contract Group Terms of Reference to the committee following amendment with the inclusion of the agreed 1-year review date. <p><u>RESOLVED:</u> The Committee APPROVED the establishment of the contracts group with the agreed amendments to the Terms of Reference.</p>
<p>EC/2023-24/14</p>	<p>Agenda Item 12.1 - Risk Management Strategy</p> <p>The Executive Director of Corporate Governance, Communications and Involvement introduced the report which provided the committee with an updated risk management strategy for 2023-24.</p> <p>The Committee were reminded that the Board approved the strategy at its first meeting on 1 July 2022 and a further refreshed version in October 2022. A further review has been undertaken in quarter 4 in readiness for the next financial year. The strategy reflects the current guidance from NHSE - all changes to the strategy were described on page 159 of the</p>

	<p>documents.</p> <p>The committee was asked to approve the refreshed risk management strategy for 2023-24.</p> <p>The Executive Chief Digital and Information Officer noted within Appendix 1, Schedule of Duties and Responsibilities that the Senior Information Risk Officer is not detailed. It was AGREED to amend appendix 1 to include the Senior Information Risk Officer.</p> <p>The Chair noted the training implications and suggested that this be a part of the corporate induction, particularly for managers. It was AGREED to develop an implementation plan which includes arranging training for managers and incorporating into corporate inductions.</p> <p>The Executive Medical Director enquired if the processes for reviewing the risk logs are robustly followed. The Executive Director of Corporate Governance, Communications and Involvement assured the committee that processes are in place and emphasised to colleagues that respective directorate risks must reviewed on a regular basis.</p> <p>The Chair suggested that committee members to take time to review the risk log and AGREED that all risk owners will be instructed to review the risk register and update accordingly.</p> <p><u>ACTION:</u></p> <ol style="list-style-type: none"> 1) The Executive Director of Corporate Governance, Communications and Involvement to incorporate the Senior Information Risk Officer into Appendix 1 Schedule of Duties and Responsibilities. 2) The Executive Director of Corporate Governance, Communications and Involvement to link with the Executive Chief People Officer to develop an implementation plan for risk training and corporate inductions. 3) The committee secretary to circulate the risk log to committee members and all committee members and risk owners to review and update the risk log. <p><u>RESOLVED:</u> The Committee APPROVED the Risk Management Strategy with the agreed amendments.</p>
<p>EC/2023-24/15</p>	<p>Agenda Item 13.1 - Risk Management Report</p> <p>The Executive Director of Corporate Governance, Communications and Involvement introduced the report which provided the committee with an updated position on the risks facing the organisation for the period 27 January 2023 to 21 March 2023.</p> <p>The committee was asked to receive and review the ICB risk register for</p>

assurance, review the area risk registers to determine whether any Place risks should be managed at a corporate level and to note the profile of the risks as at 21 March 2023 and discuss whether this accurately reflects the organisation's risk profile.

The Executive Director of Corporate Governance, Communications and Involvement noted the discussions from the Risk Management Strategy item and asked how it is ensured that place directors have a full understanding of the risks, which are detailed within the report, on a regular basis.

The Chair noted two outstanding risks for which the residual score of 20 had not been mitigated. The Director of Place (Northumberland) will update the risk register for the Northumberland access target diagnostics and treatment risk. The Executive Area Director (Tees Valley & Central) noted it was unusual for only South Tyneside to be noted on this risk and will investigate further.

The Executive Area Director (Tees Valley & Central) advised the committee it would be difficult to ensure risks at place are assessed equally. The Executive Director of Corporate Governance, Communications and Involvement suggested that risk is covered at the Directors of Place meeting to initiate those conversations.

Following discussion, the committee AGREED to a standing agenda item for all committees to reduce risks and for any new risks to be considered. This will ensure there is an extract around the key risks within the minutes from every committee meeting.

The Chair requested that members commence conversations with their respective teams to clarify the identification and management of risks. The Chair requested a policy on a page diagram be produced to support those conversations.

ACTION:

- 1) **The Executive Area Director (Tees Valley & Central) and the Director of Place (Northumberland) to investigate the highlighted place risks to mitigate the residual risk score.**
- 2) **The Committee Chair's to add a standing agenda item of Key Risks to each committee agenda.**
- 3) **The Director of Corporate Governance and Involvement to produce a policy on a page diagram.**
- 4) **All Executive Directors to communicate with their teams regarding the process for the identification and management of risks.**

RESOLVED:

	<p>1) The Committee RECEIVED the ICB risk register for assurance. 2) The Committee REVIEWED the Area risk registers. 3) The Committee NOTED the profile of the risks as at 21 March 2023.</p>
<p>EC/2023-24/16</p>	<p>Agenda Item 13.2 - People Group Terms of Reference</p> <p><i>At 11:11am the Executive Chief People Officer joined the meeting via Microsoft Teams.</i></p> <p>The Executive Chief People Officer introduced the report which requested the committee to approve the establishment of the People Group as a subgroup of the ICB Executive Committee and approve the Terms of Reference.</p> <p>The Executive Chief People Officer informed the committee the first meeting had taken place in January 2023, it was noted that the meeting schedule will be bi-monthly.</p> <p>The Executive Chief Digital and Information Officer noted the description of the Strategic Head nomination from the digital team is very generic and suggested that it needs to be specific to the nominated individual.</p> <p><u>ACTION:</u> The Executive Chief Digital and Information Officer to email a specific description of the Strategic Head to the Executive Chief People Officer.</p> <p><u>RESOLVED:</u></p> <p>1) The Committee APPROVED the establishment of the People Group. 2) The Committee APPROVED the People Group Terms of Reference with the agreed amendments.</p>
<p>EC/2023-24/17</p>	<p>Agenda Item 13.3 - Voluntary, Community and Social Enterprise Sector (VCSE) Engagement & Infrastructure Review</p> <p>The Executive Director of Corporate Governance, Communications and Involvement introduced the report which provided the committee with the rationale to implement a review of the ICS VCSE partnership arrangements.</p> <p>The Executive Director of Corporate Governance, Communications and Involvement requested the committee approve the signing of the Memorandum of Understanding (MOU) between the VCSE sector and the ICB and to commence a full review of the voluntary sector.</p> <p>It was noted an update would be provided in September 2023.</p> <p><u>ACTION:</u></p>

	<p>The committee secretary to add Voluntary, Community and Social Enterprise Sector (VCSE) Engagement & Infrastructure Review Update to the committee cycle for business for September 2023.</p> <p><u>RESOLVED:</u></p> <ol style="list-style-type: none"> 1) The Committee APPROVED the signing of the MOU between the VCSE sector and the ICB. 2) The Committee APPROVED the commencement of a full review of the current ICS VCSE Partnership arrangements.
EC/2023-24/18	<p>Agenda Item 13.4 - Governance Map</p> <p>Noted for information only.</p> <p><u>RESOLVED:</u> The Committee NOTED the governance map for information purposes.</p>
EC/2023-24/19	<p>Agenda Item 13.4 - Committee Cycle of Business</p> <p>Noted for information only.</p> <p><u>RESOLVED:</u> The Committee NOTED the committee cycle of business.</p>
EC/2023-24/20	<p>Agenda Item 14.1.1 - Commercial Sponsorship and Joint Working with Pharmaceutical Industry Policy</p> <p>The Executive Director of Corporate Governance, Communications and Involvement reminded the committee this was linked to the organisations commitment to review the policies committed to on the 1 July 2022.</p> <p><u>RESOLVED:</u> The Executive Committee APPROVED the Commercial Sponsorship and Joint Working with Pharmaceutical Industry Policy.</p>
EC/2023-24/21	<p>Agenda Item 14.1.2 - Policy for Development and Approval of Policy</p> <p><u>RESOLVED:</u> The Executive Committee APPROVED the Policy for Development and Approval of Policy.</p>
EC/2023-24/22	<p>Agenda Item 14.1.3 - Decommissioning Policy</p> <p><u>RESOLVED:</u> The Executive Committee APPROVED the Decommissioning Policy</p>
EC/2023-24/23	<p>Agenda Item 14.1.4 - Receipt Acceptance and Management Petitions Policy</p>

	<p><u>RESOLVED:</u> The Executive Committee APPROVED the Receipt Acceptance and Management Petitions Policy.</p>
<p>EC/2023-24/24</p>	<p>Agenda Item 14.2.1 - Job Evaluation Policy</p> <p><u>RESOLVED:</u> The Executive Committee APPROVED the Job Evaluation Policy.</p>
<p>EC/2023-24/25</p>	<p>Agenda Item 15.2.3 - Professional Registration Policy</p> <p>The Executive Area Director (Tees Valley & Central) stated that the policy was only focused on clinical registration and will need to include all professional registration.</p> <p>The Executive Medical Director highlighted that the ICB has clinicians who only work for the ICB and therefore does there need to be a section included on responsible officers.</p> <p>Following discussion, it was AGREED to extend the policy to include all professional registration and include a section identifying the organisations responsible officers and their responsibilities.</p> <p><u>ACTION:</u> The Executive Chief People Officer to amend the Professional Registration Policy to include all professional registration and responsible officer responsibilities and designated responsible officer details.</p> <p><u>RESOLVED:</u> The Executive Committee APPROVED the Professional Registration Policy with the approved amendments.</p>
<p>EC/2023-24/26</p>	<p>Agenda Item - 16 Any Other Business</p> <ol style="list-style-type: none"> 1) The Executive Director of Corporate Governance, Communications and Involvement advised colleagues that the organisation had been shortlisted for four awards. 2) The Chair noted new requirements were recently received from NHSE around Better Care Fund (BCF) and flagged that an assurance process for all BCF's may need to be implemented to demonstrate how metrics are tracked at place level. A report will be presented to the Board in September 2023 to demonstrate each BCF plan has been reviewed. 3) The Executive Chief People Officer noted objective setting on ESR has had very little recording. There will be a prompt to staff in Pulse.

	<p>It was AGREED corporate level objectives would be the focus of the next Executive Team Meeting.</p> <p><u>ACTION:</u></p> <p>4) The Executive Area Directors and the Executive Chief Nurse to review the NHSE guidance and develop a robust BCF assurance process.</p> <p>5) The Executive Area Directors and the Executive Chief Nurse to submit a report on BCF assurance to the Board in September 2023.</p> <p>6) The next Executive Team Meeting focus to be corporate level objective setting.</p>
EC/2023-24/27	<p>Agenda Item 17 - CLOSE</p> <p>The meeting was closed at 12noon.</p>
	<p>Date and Time of Next Meeting</p> <p>Tuesday 9 May 2023 10.30am</p>

Signed: Sam Allen



Position: Chief Executive (Chair)

Date: 9 May 2023