

Item: 11.1

REPORT CLASSIFICATION	✓	CATEGORY OF PAPER	✓
Official	✓	Proposes specific action	
Official: Sensitive Commercial		Provides assurance	✓
Official: Sensitive Personal		For information only	

BOARD

1 OCTOBER 2024

Report Title:

**Executive Committee Highlight Report and
Confirmed Minutes**

Purpose of report

To provide the Board with an overview of the discussions and decisions from the Executive Committee meetings in July and August 2024 and the confirmed minutes.

Key points

The Executive Committee met on 9 July and 13 August 2024.

The key points to bring to the Board's attention from each meeting are detailed in accompanying decision logs (Appendices 1 and 2). The confirmed minutes from each meeting are also attached for assurance (Appendix 3 and 4).

9 July 2024

The following items were submitted to the meeting of the Committee and details are contained within the attached decision log and confirmed minutes (Appendix 1):

- Foundation Trusts (FT) Provider Collaborative Responsibility Agreement 2024/25
- Mental Health Investments
- NEAS Northumbria Healthcare Foundation Trust Peer Support Evaluation
- Clinical Effectiveness and Governance Subcommittee Terms of Reference
- Approval of corporate policies.

13 August 2024

The following items were submitted to the meeting of the Committee and details are contained within the attached decision log and confirmed minutes (Appendix 2):

- Primary Care System Development Funding (SDF) Proposal
- Contracting Subcommittee Terms of Reference.

The confirmed minutes from the Executive Committee meetings held on 9 July and 13 August 2024 are attached as appendices 3 and 4, respectively.

Risks and issues

The Committee discussed the North East and North Cumbria Integrated Care Board finance reports, noting there were financial risks across the system and acknowledged the ongoing work to mitigate these.

The corporate risk register and board assurance framework was also presented to the Committee which outlined the key strategic risks facing the organisation.

Assurances

The Committee also received several items for assurance, and these included:

- Chief Delivery Officer report – an information and assurance summary report of business within the respective place areas.
- ICB 2.0 Closedown Report - which provided the Committee with the full evaluation and closedown report of the ICB 2.0 programme.
- Integrated delivery report - an overview of quality and performance, highlighting any significant changes, areas of risk and mitigating actions.
- ICB and ICS Finance report – an assurance report providing the Committee with an update on the financial performance of the North East and North Cumbria Integrated Care Board (NENC ICB) and NENC Integrated Care System (ICS) in the financial year 2024/25 for the two months to 31 May 2024.
- Risk management report - an updated position on the risks facing the organisation for the reporting period.
- Highlight reports and/or confirmed minutes from subcommittees and groups of the Executive Committee were discussed to provide assurance from:
 - Place subcommittees
 - Healthier and Faired Advisory Group
 - Medicines subcommittee
 - Financial Sustainability Group Highlight Report
 - Healthier and Fairer Subcommittee
 - Pharmaceutical Services Regulations subcommittee
 - Primary Care Strategy and Delivery subcommittee
 - Mental Health, Learning Disabilities and Autism subcommittee
 - People and OD subcommittee.

Recommendation/action required

The Board is asked to:

- Receive the highlight report and decision logs for the Executive Committee meetings held on 9 July and 13 August 2024 for information and assurance (Appendices 1 and 2).
- Receive the confirmed minutes for the meetings held on 9 July and 13 August 2024 (Appendices 3 and 4).

Acronyms and abbreviations explained

NENC - North East and North Cumbria
 ICS - Integrated Care System
 ICB - Integrated Care Board
 LDT - Local Delivery Teams
 PSDSC - Primary Care Strategy and Delivery Subcommittee
 TOR - Terms of Reference
 PCN - Primary Care Network
 CHC - Continuing Healthcare
 NECS - North East Commissioning Support
 SDF - Service Development Funding
 NEAS - North East Ambulance Service
 SEND - Special Educational Needs and Disabilities

Sponsor/approving executive director	S Allen, Chief Executive
Reviewed by	N Hawkins, Strategic Head of Corporate Governance
Report author	K Sutherland, Corporate Governance Manager

Link to ICP strategy priorities (please tick all that apply)						
Longer and Healthier Lives						✓
Fairer Outcomes for All						✓
Better Health and Care Services						✓
Giving Children and Young People the Best Start in Life						✓
Relevant legal/statutory issues						
Note any relevant Acts, regulations, national guidelines etc						
Any potential/actual conflicts of interest associated with the paper? (please tick)	Yes		No	✓	N/A	
If yes, please specify						
Equality analysis completed (please tick)	Yes		No		N/A	✓
If there is an expected impact on patient outcomes and/or experience, has a quality impact assessment been undertaken? (please tick)	Yes		No		N/A	✓
Key implications						
Are additional resources required?	Identified as part of the committee minutes.					
Has there been/does there need to be appropriate clinical involvement?	Yes, as part of the Executive Committee membership.					
Has there been/does there need to be any patient and public involvement?	Not applicable as highlight report only.					
Has there been/does there need to be partner and/or other stakeholder engagement?	Not applicable as highlight report only.					
Has there been/does there need to be appropriate finance or digital involvement?	Not applicable as highlight report only.					

Appendix 1 – Decision Log - Public Executive Committee – July 2024

Agenda Item	Description	Decision/action
<p>Foundation Trusts (FT) Provider Collaborative Responsibility Agreement 2024/25</p>	<p>This report provided the Committee with the proposed responsibility agreement between the ICB and the NENC FT Provider Collaborative for 2024/25.</p> <p>The agreement included funding arrangements for the collaborative staff and activities, including a £600k contribution from the ICB. This is already accounted for within ICB financial plans.</p>	<p>The Committee approved the Foundation Trusts Provider Collaborative Responsibility agreement.</p>
<p>Mental Health Investments</p>	<p>This report provided the Committee with an overview of the available resources to invest, and a proposal on how those resources should be deployed, including supporting financial and service sustainability.</p> <p>The report set out the proposal to begin to make investments in 2024/25, which align with agreed funding priorities in the context of performance challenges and to continue investments recurrently in 2025/26 to give financial, operational and planning certainty.</p>	<p>The Committee approved:</p> <ul style="list-style-type: none"> • the financial planning assumptions set out in section 6.1 of the report. • the use of the Mental Health Investment Standard growth for 2024/25 set out in section 6.2. • the use of the Mental Health Service Development Fund 2024/25 growth as set out in section 6.3 for: <ul style="list-style-type: none"> - 2024/25 - the recurrent use in 2025/26 • the use of the Learning Disability Service Development Fund 2024/25 growth as set out in section 6.4 for: <ul style="list-style-type: none"> - 2024/25 - the recurrent use in 2025/26.
<p>Healthier Fairer Programme: Future Direction & Highlight Reports</p>	<p>The report set out the proposed direction of travel for the Healthier Fairer Programme during 2024/25 with a view to longer term establishment of priorities, investment, staffing and insight by April 2025.</p> <p>The areas of focus moving forward are:</p> <ul style="list-style-type: none"> • Core20+5 Adult and Children • Healthy Weight and Treating Obesity 	<p>The Committee approved the suggested direction of travel for the Healthier Fairer Programme during 2024/25 with a view to longer term establishment of priorities, investment, staffing and insight by April 2025.</p>

Agenda Item	Description	Decision/action
	<ul style="list-style-type: none"> The success of the Waiting Well Programme for Elective Care and the consideration for expansion into Mental Health, Learning Disabilities and Neurodiversity such as ADHD and Autism. 	
Clinical Effectiveness and Governance Subcommittee Terms of Reference	<p>The report outlined the proposed terms of reference for the newly established Clinical Effectiveness and Governance Subcommittee which will report into the Executive Committee.</p> <p>The proposal includes the intent to absorb the Medicines Subcommittee.</p>	The Committee approved the Clinical Effectiveness and Governance Subcommittee Terms of Reference.
Policy for Development and Approval of Policies	The ICB Policy for Development and Approval of Policies was updated to reflect the in housing of the policy management function from NECS to the ICB.	The Committee approved the Policy for Development and Approval of Policies
Policies	<p>A number of policies were presented to the Committee following an annual review and minor updates:</p> <ul style="list-style-type: none"> Confidentiality and Data Protection Policy Data Quality Policy Electronic Signature Policy Information Governance and Information Risk Policy 	<p>The Committee approved the:</p> <ul style="list-style-type: none"> Confidentiality and Data Protection Policy Data Quality Policy Electronic Signature Policy Information Governance and Information Risk Policy

Appendix 2 – Decisions Log– Public Executive Committee – August 2024

Agenda Item	Description	Decision/action
<p>Primary Care System Development Funding (SDF) Proposal</p>	<p>This report provided the Committee with the proposed allocation of SDF funding for 2024/25.</p> <p>In July 2024 a paper was submitted to the Primary Care Strategy and Delivery Subcommittee for consideration/discussion. The subcommittee discussed and agreed a fourth option for approval by the Executive Committee. Option four supports all schemes as detailed on the recommended proposals list which support a combination of proposals across the four pillars supporting access, integration, and stability with the reallocation of the In Year Reserve to the delivery directorate to distribute according to need.</p>	<p>The Committee approved:</p> <ul style="list-style-type: none"> • option four for allocation of Primary Care SDF funding for 2024/25 • the In Year Reserve to be allocated to the Delivery Directorate
<p>Contracting Subcommittee Terms of Reference</p>	<p>This report provided the Committee with the proposed terms of reference (ToR) for the Contracting Subcommittee.</p> <p>The ToRs include proposed delegations to the subcommittee to include approvals of contracts and variations up to £5m and also approvals relating to stages of procurements.</p> <p>Items will only be presented to the Executive Committee by exception, and a contracting plan will be presented for approval at the beginning of the financial year.</p>	<p>The Committee approved the Contracting Subcommittee Terms of Reference.</p>