



REPORT CLASSIFICATION	✓	CATEGORY OF PAPER	✓
Official	✓	Proposes specific action	
Official: Sensitive Commercial		Provides assurance	✓
Official: Sensitive Personal		For information only	

NORTH EAST AND NORTH CUMBRIA ICB BOARD MEETING

28 March 2023

Report Title:

Highlight report and minutes from the Executive Committee meetings held on 10 January and 14 February 2023

Purpose of report

To provide the Board with an overview of the discussions and decisions at the Executive Committee meetings in January and February 2023.

Key points

The key points from the meetings include the following:

- Ophthalmology
- Cancer Care
- NICE Compliance
- Community Diagnostics Programme
- Next Step on Place Based Working
- Newcastle – Special Schools
- County Durham – Acute Respiratory Infection (ARI) Hubs
- Tees Valley – Children and Young People (CYP)
- South Tees Integrated Urgent Care
- Primary Care Operating Framework
- Community Pharmacy Services in North East and North Cumbria – review of pilot schemes and proposed next steps

The confirmed minutes from the meetings held on 10 January and 14 February 2023 are attached at Appendix 1 and Appendix 2 respectively.

The Board is also asked to note an amendment made to the Executive Committee minutes for the meeting held on 15 November 2022. The minutes did not reflect the nominated deputy arrangements for the Executive Director of Finance for that meeting and should have recorded

Item: 9.2.1

the Director of Finance (Central) as present as the nominated deputy. This change has been made to the minutes and the Board is asked to note this amendment. Due to this being a minor amendment only, the minutes have not been attached.

Risks and issues

The Committee discussed the ICB risk register, noting the existing risks and the mitigating actions being put in place to address these, and following a discussion, identified the following risks and issues:

- A risk to be added to the risk register in relation to financial risks for the Community Diagnostics Programme.

Assurances

The Committee also received a number of items for assurance and these included:

- NHS England Clinical Network Staff Transfer to NENC ICB - update on the current position of the staff transfer to the ICB
- ICB programme plan highlight report – current ICB programme plan and progress against key deliverables
- Research and Evidence 2022/23 - assurance regarding the ICBs statutory duties in relation to research and evidence, namely 1) promote research on matters relevant to the health service, 2) promote the use in the health service of evidence obtained from research, and 3) take responsibility for Excess Treatment Costs (ETCs)
- NICE Compliance Report - compliance of the ICB with NICE technology appraised treatments and future plans to improve equitable commissioning of these medicines
- A finance update report – an overview of the current financial position
- An integrated delivery report – a high level overview of the key metrics across the system and internal to the ICB, covering access, experience, outcomes, people and finance
- A risk management report – an overview of the ICB's current risk register and movement of risks
- Data Security and Protection Toolkit – a baseline assessment.

Recommendation/Action Required

The Board is asked to:

- Receive the highlight report and confirmed minutes for the Executive Committee meetings held on 10 January and 14 February 2023 for information and assurance
- Formally note the amendment to the Executive Committee minutes for the meeting held on 15 November 2022.

Acronyms and abbreviations explained

CYP - Children and Young People
ICB – Integrated Care Board
NENC – North East and North Cumbria
ETCs - Excess Treatment Costs
NICE - National Institute for Health and Care Excellence
NuTH - Newcastle upon Tyne Hospital NHS Foundation Trust
PCNs - Primary Care Networks
NHSE - NHS England
SALT - Speech and Language Services
BSIL - Best start in life

Item: 9.2.1

Sponsor/approving director	Samantha Allen, Chief Executive					
Reviewed by	Deborah Cornell, Director of Corporate Governance and Involvement					
Report author	Jane Leighton, Corporate Governance Manager and Business Manager to the Chair					
Link to ICB corporate aims (please tick all that apply)						
CA1: Improve outcomes in population health and healthcare						✓
CA2: tackle inequalities in outcomes, experience and access						✓
CA3: Enhance productivity and value for money						✓
CA4: Help the NHS support broader social and economic development						✓
Relevant legal/statutory issues						
Health and Care Act 2022						
Any potential/actual conflicts of interest associated with the paper? (please tick)	Yes		No		N/A	✓
If yes, please specify						
Equality analysis completed (please tick)	Yes		No		N/A	✓
If there is an expected impact on patient outcomes and/or experience, has a quality impact assessment been undertaken? (please tick)	Yes		No		N/A	
Key implications						
Are additional resources required?	Identified as part of the committee minutes.					
Has there been/does there need to be appropriate clinical involvement?	Yes, as part of the Executive Committee membership.					
Has there been/does there need to be any patient and public involvement?	Not applicable as highlight report only.					
Has there been/does there need to be partner and/or other stakeholder engagement?	Not applicable as highlight report only.					

Executive Committee Highlight Report

Introduction

The principal purpose of the Executive Committee is to support the Board by:

- Overseeing the day-to-day operational management and performance of the Integrated Care Board (ICB) in support of the Chief Executive in the delivery of her duties and responsibilities to the Board
- Provide a forum to inform ICB strategies and plans and in particular, the Committee will undertake any commissioning and planning activity on behalf of the Board, helping to secure continuous improvement of the quality of services
- Implementation of the approved ICB strategies and plans.

The Committee will contribute to the overall delivery of the ICB objectives by delivering its remit as set out in its terms of reference.

Summary report

The Executive Committee, chaired by Samantha Allen, Chief Executive, met on 10 January and 14 February 2023.

The key points to bring to Board's attention from each meeting are set out below.

10 January 2023

- **Ophthalmology (also applies to Northumberland, Newcastle and Gateshead):** the long waiting list and waiting times for ophthalmology provision was raised. Considerable investment had been made into the service at Newcastle upon Tyne Hospital NHS Foundation Trust (NuTH) and, while it remained one of the key areas for Referral to Treatment breaches, the number of people waiting for cataract operations had reduced and were now below pre-pandemic level.
- **Cancer Care:** key ambitions for this work were early cancer diagnosis, the need to reduce health inequalities and positive patient experience and personalised care. The need for a Primary Care Network (PCN) Cancer Early Diagnosis Facilitator role was recognised to work with PCNS and general practices across County Durham to support understanding and early cancer diagnosis. A social marketing campaign was underway and would run until April 2023 to raise awareness of signs and symptoms with the public in hard-to-reach communities in three key tumour group areas (head and neck, lung, urology).
- **NICE Compliance:** a detailed position was noted in relation to NICE technology appraised treatments and future plans to improve equitable commissioning of these medicines.
- **Community Diagnostics Programme:** an update was received on the development of Community Diagnostic Centres in the region and the additional diagnostic capacity created. It was noted that Community Diagnostic Centre's would provide a broad range of elective diagnostics away from acute facilities, many in a 'one stop shop' setting.
- **Next Step on Place Based Working:** next steps on the proposed recommendations in relation to place-based governance arrangements were considered in each of the thirteen local authority areas within the ICS area, based on the latest government guidance and in line with the place-based functions and resources identified.

14 February 2023

- **Newcastle – Special Schools:** information had been received from NHS England (NHSE) indicated that clinical interventions in schools must now be commissioned and funded by ICBs.

Item: 9.2.1

NHSE is leading a national task and finish group to develop governance and training support for ICBs.

- **County Durham – Acute Respiratory Infection (ARI) Hubs:** – three locally commissioned ARI hubs were in the process of opening and had been mobilised at pace to help tackle the immediate pressures on emergency departments and primary care. In Durham, the hubs would create up to 6000 additional appointments in primary care up to 31 March 2023.
- **Tees Valley – Children and Young People (CYP):** work is underway in Tees Valley on jointly identified system priorities for CYP, for example CYP Speech and Language Services (SALT); commissioning for CYP with complex needs; CYP emotional health and well-being; the best start in life (BSIL) including integrated working.
- **South Tees Integrated Urgent Care:** an update on progression of the South Tees Integrated Urgent Care project, outlining the development and engagement of a robust proposal for the future configuration and standardisation of urgent care services across the Tees Valley area. The project aimed to ensure patients are directed to the right care, minimising disruption and frustration, improving efficiency and quality of outcomes and reducing waiting times.
- **Primary Care Operating Framework:** an update on the proposed framework for the commissioning of primary care services following the proposed delegation of pharmacy, optometry and dentistry services from NHSE to the ICB from April 2023. The operating framework would be aligned to the ICB's overall governance framework to enable clarity of decision-making, oversight, and assurance that all functions would be delivered appropriately.
- **Community Pharmacy Services in North East and North Cumbria – review of pilot schemes and proposed next steps:** two pilot community pharmacy services had been commissioned across North East and North Cumbria. The pilot 'Think Pharmacy First' minor ailments scheme, available through community pharmacies, provides patients with advice and access to medicines where appropriate, supporting integration of the urgent care system and self-care.