

Log updated: 18 March 2025

No:	Date of meeting	Minute reference	Agenda Item	Action Point	Lead	Timescale	Comments	Current status
22	25/07/2023	B/2023/46	Primary Care Dental Access Recovery Plan: First Steps	Primary Care Dental Access Recovery 3-5 year plan to be shared with the Board once available.	D Gallagher	28 November 2023	Update March 2024: The national dental recovery plan has just been published and will be incorporated into the dental recovery work. Will bring an updated report on this to board later in the spring. Update 10/09/2024: Event in October/November to develop a strategy, which will be brought to the Board when ready.	
39	30/01/2024	B/2024/116	Medication use and practice in North East and North Cumbria analysis and action	The Executive Medical Director to present the Medicines Optimisation Strategy at a future Board meeting.	N O'Brien	4 October 2024 3 June 2025	Update 10/09/2024: On agenda for 26 November 2024 Update 31/12/2024: Moved to March 2025 agenda Update 18/03/2025: Deferred to June 2025 agenda	In progress
51	01/10/2024	B/2024/59	Chief Executive's Report	The Chief Medical Director to bring a more detailed report to the Board updating on the paediatric audiology findings.	N O'Brien	28 January 2025 3 June 2025	Update 18/03/2025: Planned for June 2025	In progress
53	01/10/2024	B/2024/67	Finance Report	Chief Finance Officer to update the Board on the refreshed Medium Term Financial Plan	D Chandler	28 January 2025 3 June 2025	Update 19/11/2024: update included in Finance Report and a refreshed MTFP will be brought to a future Board meeting. Update 18/03/2025: update included in Finance Report.	In progress
54	01/10/2024	B/2024/69	Quality Strategy	The Board to be updated on the early stages of implementation of the Quality Strategy at a future meeting.	A-Fox H Lloyd	28 January 2025 3 June 2025	Update 20/01/2025: Scheduled on agenda for 25 March 2025 Update 18/03/2025: Deferred until June 2025 agenda.	In progress
55	01/10/2024	B/2024/72	Review of intensive and assertive community mental health care	The Chief Delivery Officer to update the Board on the review of intensive and assertive community mental health care action plan.	L Buckley	28 January 2025 3 June 2025	Update 21/11/2024: action plan to be shared with the Board January 2025. Update 17/01/2025: update included in Chief Executive report 28/01/2025. Action plan to be shared in March 2025.	In progress
56	01/10/2024	B/2024/74	North East Child Poverty Commission (NECPC) "No Time to Wait"	The Chief Executive committed to ensure the NENC ICB was signed up as a Living Wage Employer.	S Allen	28 January 2025	Update 21/11/2024: update in Chief Executive Report 26 November 2024 Update 23/01/2025: update in Chief Executive Report 28 January 2025.	In progress
58	26/11/2024	B/2024/84	Chief Executive's Report	The Chair to seek views of the Board for a collective response to the DHSC Leading the NHS consultation.	L Donaldson	18 February 2025		Complete
59	26/11/2024	B/2024/86	Complaints Annual Report 2023/24	The Board to receive a further update on complaints.	C Riley	3 June 2025		Not yet due
60	26/11/2024	B/2024/88	Highlight Report and Minutes from the Executive Committee	The Chief Delivery Officer to explore the application of Martha's Rule in Mental Health and Learning Disability services.	L Buckley	25 March 2025 3 June 2025	Update 17/01/2025: 143 acute hospital sites were in the initial pilot implementation of Martha's Rule. The pilots are due to report back in March 2025 which will inform the wider implementation including in Community and Mental health provider settings. CNTW and TEVV have commenced some work on 'Deteriorating Patients' and the Chief Nurses will be providing an update to the March 2025 Mental Health Subcommittee. This update alongside the feedback from pilot sites will inform the approach within the NENC ICS. Update 18/03/2025: Update to be reported through Quality and Safety Committee at June 2025 Board meeting.	In progress
61	26/11/2024	B/2024/96	Healthcare Associated Infections	Explore a NENC systemwide campaign on infection prevention control coproduced with workforce, patients and the community.	A Fox C Riley	April 2025	Update 28/01/2025: A discussion was underway with the communications network to develop a detailed campaign aligned with learning from previous years. Update: 18/03/2025: A task and finish group with communications representation from the ICB and Trusts is developing a staff and public facing campaign to reinforce key actions in Every Action Counts; the main focus is to reinforce hand hygiene. To support this focus, aligned communications from existing campaigns around covering coughs/sneezes, disposal of tissues and reinforcing the importance of flu, RSV and COVID-19 vaccination. A draft campaign concept has been developed from a range of existing materials and messages for views. The campaign will be rolled out across NENC NHS organisations in April 2025.	In progress
62	28/01/2025	B/2024/106	Chief Executive's Report	Integrated Neighbourhood Health to be added to the Board forward plan.	L Buckley	25 March 2025		Complete
63	28/01/2025	B/2024/106	Chief Executive's Report	The outcome from the general practice engagement exercise to be shared with the Board once complete.	N O'Brien	30 September 2025		Not yet due
64	28/01/2025	B/2024/107	Board Assurance Framework Quarter 3 2024/25	Risk appetite to be added to the Board development forward plan for 2025/26.	N Hawkins	25 March 2025		Complete
65	28/01/2025	B/2024/108	Governance Handbook (issue 9)	ICB Financial Delegations to be updated to reflect change from Finance, Performance and Investment Committee to Executive Committee	C Riley	25 March 2025	On agenda 25/03/2025	Complete
66	28/01/2025	B/2024/110	Highlight Report and Minutes from the Quality and Safety Committee	The Chief Medical Officer to bring a seasonal vaccination update to a future Board meeting.	N O'Brien	29 July 2025		Not yet due
67	28/01/2025	B/2024/115	Finance Report	A written response would be sent to KONPNE and made available on the NENC ICB website.	C Riley	25 March 2025		Complete
68	28/01/2025	B/2024/115	Finance Report	A more detailed update on workforce to be brought to a future Board meeting.	K Angus	To be confirmed		Not yet due
69	28/01/2025	B/2024/120	Questions from the Public on non-agenda items	Public questions to be sent written responses and made available on the NENC ICB website.	C Riley	25 March 2025		Complete